



Acelin Management Education and Training Programs

- BSB60407 Advanced Diploma of Management
- BSB51107 Diploma of Management
- BSB40807 Certificate IV in Frontline Management
- BSB50807 Diploma of International Business (China Business)
- Programs based on management skill sets

Introduction

Over the past few years, Acelin Institute of Business (Acelin) has provided specific in-house education and training solutions for a wide range of organisations throughout Australia, Mainland China, Taiwan and Vietnam.

In the years to come, Acelin aims to expand and provide more effective training services in the ever-changing business environment in the Asia-Pacific region.

Acelin Institute of Business

Acelin is a Registered Training Organisation (RTO) in Australia. This modern, innovative and vibrant organisation is geared to establishing itself as a highly respected business school locally, nationally and across the Asia Pacific. Acelin has a special interest in, and links to, the Greater China region which represents a market of great importance to Australia. Acelin aims to foster opportunity for business within the region through its practical and networking-focused programs.

Acelin programs are designed to provide upskilling for practicing managers or aspiring managers, who may or may not have existing academic qualifications. This makes them ideal for self-directed entrepreneurs and owner-managers of SMEs as well as those within larger organizations. The programs are designed for people who are busy driving their businesses and cannot afford much time out to study, but rather, want to use engagement with experienced practitioners to open up possibilities and prepare them to take their business to the next level.

Accordingly, Acelin's international team of teaching staff has a wealth of international and multicultural experience. They are also competent educators and trainers, having been consistently rated highly over many years by local and overseas participants. They are supported by an experienced senior management group, with extensive experience in international education and training at the highest levels. This includes over fifteen years of direct involvement in the Greater China region. At the operational level, participants are further supported by a team of dedicated professional program managers for each intake of each program, providing a personalized 'one-stop' service of the highest standard.



Acelin Senior Management Committee

Nationally Recognised Training

Acelin is a Registered Training Organisation in Australia (National Code: 40391) to deliver award education and training programs leading to qualifications in the fields of business and management. These programs are listed on the Australian Government training website: www.training.gov.au.



The Nationally Recognised Training (NRT) logo is the approved logo used to signify that training and assessment services meet the requirements agreed under the National Training Framework.

Use of the logo by Acelin means:

- Acelin is registered to offer the training and assessment advertised;
- Training and assessment are conducted against Australian National Competency Standards; and
- Training and assessment lead to nationally recognised Australian Qualifications Framework (AQF) qualifications or Statement of Attainments.

The NRT logo is your guarantee of quality training that is nationally recognised in Australia.



Use of the AQF logo by Acelin means that the qualifications that Acelin confers are in accordance with the Australian Qualifications Framework and therefore, recognised nationally in Australia.



Features of Acelin Management Programs

Acelin management education and training programs demonstrate the following features:

Developing and delivering practical business and management solutions

Acelin will actively consult and engage the clients to identify their training needs, and develop and deliver a unique training solution which is innovative, flexible and specific to the training needs in order to achieve desired learning outcomes and deliver tangible benefits to the clients.

Highly qualified and experienced facilitators

Acelin has assembled a strong team of qualified and experienced facilitators; all combine impressive post-graduate qualification, teaching and training experience, together with practical industry experience.

Flexibility in program and delivery

Acelin offers a range of training services from programs based on a specific skills set to full qualifications, which can be packaged to suit individual needs. Programs can be offered in-company, offsite at a venue of your choice or at an Acelin training centre, with a delivery schedule that fits with the clients.

A unique education and training articulation pathway

Upon completion of Acelin programs, the participants have opportunities to articulate into the Higher Education award programs at both undergraduate and postgraduate levels either at Acelin or in different universities. This will further support individual and organisational development needs.



*Dr. Rod Oxenberry
Chair of Academic Studies
Acelin Institute of Business*

Acelin Management Programs

Award Programs

Acelin offers the following award management programs:

- BSB60407 Advanced Diploma of Management
- BSB51107 Diploma of Management
- BSB40807 Certificate IV in Frontline Management
- BSB50807 Diploma of International Business

The Diploma of International Business is offered with a specialisation in ***China Business***, for managers who are interested in doing business with China, or who are already conducting business with China.

All Acelin Certificate, Diploma and Advanced Diploma qualifications are competency based and assessed. They are designed to increase, broaden or enhance current skills base. Based on adult learning principles, the programs are hands-on and practical, with a focus on competencies required in the work environment.

Programs Based on Management Skill Sets

Acelin also offers a range of short programs which consist of one or more units of competency based on specific skill sets. The programs are flexible in delivery to suit the needs of the individuals. They also include assessment and lead to a Statement of Attainment.

The skill sets include:

Managerial communication stream

- Business writing
- Report writing
- Business presentations
- Effective meetings and minutes
- Managing meetings

Management and leadership stream

- Appraising and managing performance
- Business plan development
- Continuous improvement
- Managing customer service
- Developing workplace learning
- Developing high performance teams
- Effective workplace relationships
- Innovation and change
- Leading in the workplace
- Managing and implementing change
- Managing work priorities
- Operations plans
- Organizational leadership
- Risk management
- Strategic business planning
- New managers
- Others

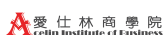
Mode of Delivery

All the award programs and programs based on skill sets can be conducted in an intensive face-to-face training mode, and delivered ***in English, in Chinese or bilingually*** to suit the needs of the participants.

Qualifications

Upon successful completion of the programs, participants will be conferred with a Certificate IV in Frontline Management, Diploma of Management, Advanced Diploma of Management or Diploma of International Business in accordance with the Australian Qualifications Framework. The qualifications are recognized throughout Australia.

Participants who have completed one or more units of competency, or the programs based on the skill sets, will be conferred with a Statement of Attainment.



This is to certify that

John Smith

has fulfilled the requirements for

BSB60407 Advanced Diploma of Management

Dated on 30 October 2011

Mr. Michael Lin
Chief Executive
Acelin Institute of Business



Issued under authority of the Training and Skills Development Act 2008
The qualification certified herein is recognised within the Australian Qualifications Framework

Registration Number:
2011/M210120

A summary of the employability skills developed through this qualification can be downloaded from <http://www.aqf.gov.au/qualifications/bsb60407>



Sample parchment

Pathways to Universities

Approved pathways have been established for those who wish to pursue further study. The Diploma and Advanced Diploma programs have been assessed and granted credits for one year and one and half years respectively towards the Bachelor programs at some universities. The Diploma of Management and Advanced Diploma of Management programs, together with work experience, will enable participants to commence study of management programs at the post-graduate level, leading to MBA or other Master degrees.

Please contact Acelin for an update in options of available pathways.

Customisation

To ensure that the training solutions are effective, Acelin will consult with and engage you throughout the whole training process. Acelin will assist you in management workforce planning and development, based on the following suggested model:

1. Determining scope and analysing environment
2. Establishing current management workforce profile
3. Establishing future management workforce profile
4. Gap analysis to determine development needs
5. Developing and delivering customised training programs
6. Monitoring, review and evaluation

Acelin will consult with you on the design of your program, and on the delivery and assessment processes, to ensure the effective outcomes that meet your expectations.

Further Information

To discuss your training solutions, or obtain further information (such as: entry requirements, delivery schedule, tuition fees, Recognition of Prior Learning), or to register your interest, please contact Acelin's agents, partners or:

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Acelin Institute of Business
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Email: michael.lin@acelin.edu.au

For detailed information of the programs, visit our website:
www.acelin.edu.au.

